

UPDATE 18

Centrex Cut-over October 19th

A Centrex II telephone system is currently being installed and will be put into service October 19th. The new system is designed to keep pace with our growing need for expanded telephone service. This particular Centrex system is the most modern and efficient telephone system available today.

2. Each individual telephone will be assigned a new telephone number. Each telephone may be dialed directly from the outside. Note that if you frequently receive calls from people outside the company, you should answer your phone by saying, "Memorex," and give your department or name.

Some important changes will take place:

1. The main listed number for Memorex (Santa Clara) will be changed to 987-1000.

3. Be sure to read the new Memorex Telephone Directory which will be distributed soon. The Directory will contain instructions on the use of the new telephone system as well as each person's new internal number.

September Anniversaries

| 8 Years | | 5 Years | |
|-------------------|-----------------|-------------------|----------------|
| Kaye Olson | | John Cusimano | Frank Pala |
| | | Steve Dunn | Floyd Pederson |
| | | J. B. Edwards | Margaret Senes |
| | | Joseph Figueroa | Kit Weaver |
| | | Patrick O'Donnell | |
| 7 Years | | | |
| Allie Jackson | Sam Mathis, Jr. | | |
| James Keenan | Verna Wiens | | |
| 6 Years | | | |
| Bill Bardin | Steven Kime | | |
| Bernice Blackburn | Arturo Patlan | | |
| Gladine Burda | Mary Ann Stein | | |
| Robert Funk | Gordon Wallace | | |
| Florence Hennessy | Michael Warren | | |

More Notes on The Open House

Here are some reminders regarding the October 10th Shulman Avenue Open House:

more convenient to park at the Equipment Group and take the bus to and from Shulman.

Remember, Shulman Avenue will be closed to through traffic. The parking areas at each end of the complex can be entered from either Richard Avenue or Ronald Street (see map). Hostesses will be stationed in each parking area to distribute a detailed map showing the tour routes and display locations.

First aid stations will be set up in the Tape and Disc Pack Plants. Any special problems should be referred to the Open House Committee which will be headquartered in the Personnel Office, Building C, x889 or x209.

Shuttle busses will be in service throughout the day from the south end of the Equipment Group parking lot (see map) to the Shulman Avenue facility. You may find it

No cameras will be allowed inside the buildings, with the exception of the Education Center. Secured storage places for cameras are not available at building entrances.



