

Memorex Corporation

San Tomas at Central Expressway
Santa Clara, California 95052
408/987 1000

March 25, 1975

Dear Shareholder:

You are cordially invited to attend our 1975 Annual Meeting of Shareholders which will be held at the LeBaron Hotel in San Jose, California, on Thursday, April 24, 1975, at 10:00 A.M.

The Annual Report for the Year 1974 is enclosed. At the shareholders' meeting, we shall discuss in more detail the subjects covered in the Annual Report as well as other matters of interest to shareholders.

The enclosed proxy statement explains the items of business to come formally before the meeting. As a shareholder, it is in your best interests to express your views on these matters by signing and returning your proxy in the enclosed envelope, which requires no stamp if mailed in the United States. This will ensure the voting of your shares if you do not attend the meeting. If you do attend the meeting, you may, of course, still vote in person if you so choose.

Sincerely,

Robert C. Wilson

MEMOREX